

# ETD College of Life Sciences Requirements

## Draft

- The college dean likes to see a draft of the ETD 2 weeks before the defense (same deadline as the scheduling form). It should be a single-sided (not double-sided) hard copy.

## Table of Contents

- Must include preliminary pages (Title Page, Abstract, Acknowledgements, Table of Contents, List of Tables, List of Figures, etc.) listed in order with their corresponding page number.

## Tables & Figures

- If you have tables and/or figures, then a List of Tables and a List of Figures are required.
- Each table and figure should have a title.
- Table and figure titles should match exactly with the titles that appear on the List of Tables and List of Figures.
- Table titles and headings appear *above* tables.
- Figure titles and captions appear *below* figures.

## Page #s

- Page numbers should be at the bottom of the page.

## References

- References should begin on a separate page.

## Bookmarks

- Bookmarks are expected for *each* table and figure.
- The bookmarks to the preliminary pages, chapters, sections, and subsections should line up exactly (or very close) to the respective heading.

## Additional Info

- If you have the word “species” or “genus” in your title and/or keywords, they should be italicized.
- Dean must sign ADV Form 8d before ETD can be submitted.