ETD College of Life Sciences Requirements

Draft
• The college dean likes to see a draft of the ETD 2 weeks before the defense (same
deadline as the scheduling form). It should be a single-sided (not double-sided) hard copy.

Table of Contents
• Must include preliminary pages (Title Page, Abstract, Acknowledgements, Table of Contents, List of Tables, List of Figures, etc.) listed in order with their corresponding page number.

Tables & Figures
• If you have tables and/or figures, then a List of Tables and a List of Figures are required.
• Each table and figure should have a title.
• Table and figure titles should match exactly with the titles that appear on the List of Tables and List of Figures.
• Table titles and headings appear above tables.
• Figure titles and captions appear below figures.

Page #s
• Page numbers should be at the bottom of the page.

References
• References should begin on a separate page.

Bookmarks
• Bookmarks are expected for each table and figure.
• The bookmarks to the preliminary pages, chapters, sections, and subsections should line up exactly (or very close) to the respective heading.

Additional Info
• If you have the word “species” or “genus” in your title and/or keywords, they should be italicized.
• Dean must sign ADV Form 8d before ETD can be submitted.